

**MINUTES
and
MAIN RESULTS
of the
MEETING
held on 25 to 27 August 2010 in Riga, Latvia**

More than 90 representatives from 52 partners institutions of 27 European countries took part in this Meeting, including Belgium, Bulgaria, Czech Republic, Denmark, Estonia, Finland, Germany, Hungary, Ireland, Island, Italy, Latvia, Lichtenstein, Lithuania, Luxembourg, Malta, Norway, Poland, Portugal, Romania, Slovak Republic, Slovenia, Spain, Sweden, The Netherlands, Turkey and the UK.



The project meeting was conducted with the following agenda:

1. Welcome Addresses to the Meeting participants – [Academician Ivars Knets](#) - Rector of Riga Technical University.
2. Introduction of the Meeting participants.
3. Summary report about completed work and specifying future activities
[Assoc. Prof. Angel Smrikarov](#). Discussion.
4. Presentations of the new developments after the meeting in Sofia till now of the separate work packages:
 - **WP1 - Management and Coordination**
[Assoc. Prof. Angel Smrikarov](#). Discussion.
 - **WP2 - Studying the existing situation – Final report**
[Prof. Olegas Vasilecas](#). Discussion.
 - **WP3 - Reorganising teaching and course delivery on the basis of innovative educational technologies**
[Dr. Karl O. Jones](#). Discussion.

- **WP4 - Introducing Research in the Teaching Process**
Prof. Fernand Vandamme, Assoc Prof. Candelaria Hernández-Goya.
Discussion.
 - **WP5 - Promoting innovations through close cooperation with companies**
Dr. Ray Walshe. Discussion.
 - **WP6 - Quality Assurance**
Academician Peter Kenderov. Discussion.
 - **WP7 - Exploitation of Project Results**
Assoc. Prof. Tzvetomir Vassilev. Discussion.
 - **WP8 - Dissemination of Project Results**
Assoc. Prof. Angel Smrikarov. Discussion.
5. Discussing project budget and accounting of funds
Mrs. Stoyanka Smrikarova.
 6. Planning the next meeting.
Assoc. Prof. Angel Smrikarov.
 7. Any other business.

The meeting was opened by Prof. Janis Grundspenkis – Dean of the faculty, Coordinator in Riga Technical University of the ETN TRICE.

The Rector of Riga Technical University Academician Ivars Knets welcomed the participants in the Meeting.



The Coordinator of the ETN presented a detailed report about the completed work after the meeting in Sofia and marked the forthcoming activities. He also familiarized the audience with the Management and Coordination of the project.



Prof. Olegas Vasilecas presented the results of the work done in WP2. In general the activities were completed. He believes that after this meeting more partners will submit the requested information about the situation in their countries about the links between teaching, research and innovations. A questionnaire will be published on the project web site in Forum so that those, who have not completed it yet, can do it.



Dr. Karl O. Jones told about reorganising teaching and course delivery on the basis of innovative educational technologies. It was emphasized that only the new elements in the comparable curricula and syllabi for Bachelors, Masters and Doctoral students have to be reported. He emphasized on that fact that the main objective of this work package is to establish a Virtual network of Innovative Educational Technologies Centres in the field of Computing. The first steps were already initiated and he hopes that with the active participation of all partners such centres will be established. They will be a precondition for the creation of a virtual network. He reminded that the WP3 questionnaire is on the project web site and should be completed by the end of August!



Prof. Fernand Vandamme presented the work of WP4. Lots of work has been completed, but many activities are still to be done. The two databases with research topics for a bachelor's and master's degrees in Computing are still not ready.



Dr. Ray Walshe presented the work of WP5 - promoting innovations through close cooperation with companies. The online questionnaire Review TN ECET and ETN DEC was completed, a Common Framework for Innovation Partnership is being developed. Now an Information system with two databases is being developed, which will have to be filled with information about research projects of companies and projects by degree level for bachelor, master and doctor by all partners.



Academician Peter Kenderov told about quality assurance of the project. Summarized information was presented about all project events and their evaluation based on the completed evaluation forms by the consortium. He emphasized that the forms should be filled-out and submitted during the event and not to postpone it and forget later. They give an objective evaluation of the activities completed by the consortium.



Assoc. Prof. Tzvetomir Vassilev presented briefly the progress of WP7. The number of signed bilateral agreements for practical placements of students is still not sufficient. The presence of companies, research institutes and universities in the project create such opportunities. The student's European-job-factory system was developed and its testing started at the end of July.



The Coordinator of the ETN told about the Dissemination of Project Results. He reminded again that the evaluation of this activity in the Progress Report is the lowest (8) and is rather low compared to the other grades. Dissemination of Project Results should be performed not only by the coordinator but by all partners. This is one of the major activities for each of us.



Mrs. Stoyanka Smrikarova as manager of the ETN TRICE gave some detailed explanations about financial rules for project work.



It was decided that the next meeting and CompSysTech'11 conference will be held in Vienna, Austria on 16 and 17 June 2011.

