

**MINUTES
and
MAIN RESULTS
of the
WP4 WORK MEETING
held on 31 January 2011 in Tenerife, Spain**

Ten persons, representatives of 7 partner institutions, took part in the WP4 work meeting.



The work meeting was conducted with the following agenda:

1. Welcome address of the host organisation
[Assoc Prof. Candelaria Hernández-Goya](#).
2. Main tasks, workplan and list of deliverables in WP4 – [Mrs. Stoyanka Smrikarova](#)
3. Presentations of WP4 deliverables:
 - **Research contacts results.**
[Assoc Prof. Candelaria Hernández-Goya](#), [Mrs. Stoyanka Smrikarova](#). Discussion.
 - **Assessment parameters for the relevance of research topics for teaching.**
[Assoc Prof. Candelaria Hernández-Goya](#). Discussion.
 - **Teaching specialist courses for bachelor/master programs.**
[Assoc Prof. Candelaria Hernández-Goya](#), [Mrs. Stoyanka Smrikarova](#). Discussion.
 - **Research topics for bachelor's degree in Computing - Database.**
[Assoc Prof. Candelaria Hernández-Goya](#), [Dr. Irena Valova](#), [Elitsa Arsova](#). Discussion.

- **Research topics for master's degree in Computing - Database.**
Assoc Prof. Candelaria Hernández-Goya, Dr. Irena Valova, Elitsa Arsova.
Discussion.

4. Any other business.

The meeting was opened by Assoc Prof. Candelaria Hernández-Goya – deputy head of WP4. For unknown reasons the head of the WP4 Prof. Fernand Vandamme did not arrive despite his confirmation he would participate. Assoc Prof. Candelaria Hernández-Goya presented a detailed report about the completed work no WP4.



Mrs. Stoyanka Smrikarova again reminded about the main tasks in this work package, the results that have to be achieved and showed the links of this and the other project work packages.



Dr. Irena Valova familiarized the participants with her view about the database, which has to be developed.

For each of the tasks the following concrete decisions were made:

1. ***Establishing contacts with research-oriented thematic networks in the field of computing, centres of excellence and other research teams of private companies, active in research projects*** – At the moment there is a list of name of persons, who do research in this field. Unfortunately, there is no list of research-oriented thematic networks in the field of computing, centres of excellence and other research teams of private companies. That is why this task is to be completed by the consortium.
2. ***Developing assessment parameters for the relevance of research topics for teaching*** – By 01.03.2011 Assoc Prof. Candelaria Hernández-Goya will compile and send to the consortium a report with list and comment on the parameters, which will be applied to assess the relevance of research topics for teaching.
3. ***Defining teaching specialist courses for bachelor/master programs*** – By 01.04.2011 this list should be completed. The developed curricula for Bachelor and Master students in the last two Thematic networks will be used for this purpose. The list should comprise the new courses, which we propose, and will include a title and short summary.
4. ***Creating two databases (for Bachelor and Master Degree) with teaching and research topics*** – A decision was made that the database will be one with two sections – Research topics for a bachelor's degree in Computing, Research topics for a master's degree in Computing. The draft database structure will be presented for discussions by 01.03.2011, and will be developed by 01.07.2011. The University

of Ruse is responsible for this activity and it will be coordinated by Dr. Irena Valova and MSc. Elitsa Arsova.



At the end of the meeting Mrs. Stoyanka Smrikarova suggested that the University of La Laguna takes over the leadership of this WP, considering that a big part of the tasks were not completed so far and that the work is behind schedule. Unfortunately, Prof. Fernand Vandamme did not succeed in coordinating WP4 and now we have to hurry up to complete all tasks in time!